

Website www.sheriffoff.com
Emergency 911

James R. Beutler
Sheriff of Putnam County
1035 Heritage Trail
Ottawa, Ohio 45875

Phone 419-523-3208
Toll Free 1-866-788-2676
Fax: Admin. 419-523-6851
Jail 419-523-3584
Dispatch 419-523-6598

APPLICATION FOR EMPLOYMENT

- Read all questions and Answer all fully where applicable
- Non-truthful statements can result in termination of employment
- Please Print.
- Sign bottom of each page.

Date: _____

Name: _____ Soc. Sec. # _____

Have you ever had another name? _____ yes _____ no

If yes, what name, or names? (maiden name) _____

Present Address: _____

Telephone Number (_____) _____

Are you a citizen of the U.S.? _____ yes _____ no.

If not a citizen, do you have permission to remain permanently in the U.S.? _____ yes _____ no _____ n/a

Are you 18 years or older? _____ yes _____ no

Position applied for: _____ Road Deputy _____ Special Deputy _____ Correction Officer _____ Communications
(please only check one)
_____ Clerical _____ Other (specify) _____

Full Time Part Time (circle one)

Have you ever been convicted of violation of the Law? _____ yes _____ no

If yes, please give details: _____

Have you ever been or are presently a member of any organization which advocates the overthrow of the Federal Government? _____ yes _____ no

If yes, explain _____

Have you ever served in the U.S. Armed Services? _____ yes _____ no If yes, give dates: _____ to _____

Branch: _____ Duties and Special Training: _____

Attach copy of D.D. 214 or other training certification.

Your Signature _____

EMPLOYMENT

Complete all present and past employment, beginning with your most recent.

1	Name & Address of Employer		Type of Business
	Dates Employed		Starting Title
	From: _____ to: _____		Present or Last Title
	Name of Supervisor		Starting Salary
			Present or Last Salary
Brief Description of Duties			
Reason for Leaving			
2	Name & Address of Employer		Type of Business
	Dates Employed		Starting Title
	From: _____ to: _____		Present or Last Title
	Name of Supervisor		Starting Salary
			Present or Last Salary
Brief Description of Duties			
Reason for Leaving			
3	Name & Address of Employer		Type of Business
	Dates Employed		Starting Title
	From: _____ to: _____		Present or Last Title
	Name of Supervisor		Starting Salary
			Present or Last Salary
Brief Description of Duties			
Reason for Leaving			

Were you ever Reprimanded, Discharged, or Forced to resign because of misconduct or unsatisfactory Service?
 _____ Yes _____ No. If Yes, Give Details _____

Have you been convicted of a Felony or released from prison within the last 7 years? ____yes ____no.
 If yes, give details: _____

Can you travel if job requires it? ____yes ____no.

List below your reasons for applying at the Putnam County Sheriff's Office. _____

Please attach 3 personal references with phone numbers, who are not family members or past employers.

Your Signature _____

EDUCATION

Indicate on form below the various schools you have attended and other information requested. If additional space is needed, please use back.

Name of School	City / State	Grades Attended	Date Graduated
High School / Proof of GED			
Special Law Enforcement Training Attach certificates			
University or college(s)			

Your Signature _____

Agreement

I certify that answers given herein are true and complete to the best my knowledge.

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools or persons from all liability in responding to inquiries in connection with my application.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the Putnam County Sheriff's Office.

Signature of Applicant Date

Sworn to and subscribed in my presence this _____ day of _____, 20____.

Notary Public

My Commission expires _____